



Training, Education and Manpower, Inc.

30 Elizabeth Street, Derby, Connecticut 06418-1846 • (203) 736-5420 Fax (203) 736-5425 • web:www.teaminc.org

POSITION AVAILABLE

TEAM, Inc., a non-profit social service agency serving the lower Naugatuck Valley has the following opportunity:

HOUSING SPECIALIST: (Full-Time, 35 hours per week)

A position is available to perform case management for clients with housing needs. Additional duties include intake and referral, determining eligibility for housing programs, client assessments, mediating between tenants and landlords, maintaining rental unit availability lists, developing relationships with owners of affordable rental units, transitioning families and children from shelters into independent living situations, follow-up with clients, reporting and assisting with intake of general Agency clients for all programs.

Candidates must possess a minimum of an Associate's degree in Human Services or a related field and one or more year(s) experience working directly with a diverse client population. Successful candidate must have knowledge of social services and housing programs in the area, strong interpersonal and organizational skills, the ability to juggle multiple tasks and computer experience including both spreadsheet and word processing programs. Bilingual a plus.

Interested candidates should send a resume or apply: TEAM, Inc., Attn: H.R. Dept. 30 Elizabeth St., Derby, CT 06418 EOE.

December 29, 2011