



## Seymour Public Works Department

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Dennis G. Rozum  
*Director*

Board of Public Works Regular Meeting  
Monday, November 14, 2011 at 7:00 PM  
Public Works Garage

Members present: Chairman Sean Walsh, Vice-Chairman Wayne Finkle, Secretary Stephen Cochran, Karl, Trybus, John Putorti  
Members not present: --  
Others present: Robert Koskelowski, Jr., Michael Laban, Dennis Rozum, Craig Stevens

- Sean Walsh opened the meeting at 7:00 PM

### ITEM #1: Salute to the flag

### ITEM #2: Approve minutes of October 17, 2011 Regular Meeting

→ Motion to approve minutes of October 17, 2011 regular meeting without alteration.

Motion: Karl Trybus                      Second: Stephen Cochran

Vote- Yes: 5, No: 0, Abstain: 0

### ITEM #3: Public comment

→ In light of the recent referendum in which town citizens voted to purchase a loader and a truck, Stephen Cochran, 21 Colony Road, asked about the referendum process. Walsh and Trybus explained the process of going through boards, voting by the public, and special town meetings.

### ITEM #4: Financial update

→ Rozum noted that he met with FEMA officials regarding reimbursement for overtime pay following the recent storm. The reimbursement request is being considered, along with requests by other towns in the district, by FEMA. Walsh asked if Rozum is pursuing transfers in the meantime. Rozum said he will speak to the Board of Finance once all of the numbers are in. On a side note, Rozum also said he spoke with Tony at Town Hall and that heavy duty pay is still coming out of the overtime account.

→ Walsh asked about the telephone/communication account, which is 95% spent. Rozum said that money has been encumbered. He also said that \$2,500 was taken out of the account to go towards the purchase of security cameras because the cell phone service was prorated and lowered the cost.

### ITEM #5: Vehicle update

→ Rozum said that the two 550s are back. A rack body truck needed brakes and repairs to the plow frame. The bucket truck needed an ignition switch and the truck the department received from

Aquarion needs a fuel pump. The Freightliner (u bolt repair) was towed into Tracy's. The Mack (spring repair) was towed into Clark's. The JCB is currently in the garage and needs a new alternator (one was installed, but had a manufacturer's defect). Also a gear on the loader went – the part was picked up today and will be installed tomorrow.

→ Walsh presented bid specification sheets for the purchase of a new loader and new truck. The Board discussed the line items of the spec sheets and made necessary corrections. The Board is requesting bidders to list optional extended warranties when bidding and would like to purchase an extended warranty if pricing permits. The Board also suggested adding a statement onto the bid spec. sheets that reads as follows – Vehicle must meet all current year federal motor carrier regulations. Finkle thanked Walsh for the time and effort he invested in preparing the bid spec. sheets.

#### ITEM #6: Transfer station

→ Rozum said that tub grinding was done as well as line painting to allow for safe backing up. Other safety measures, such as signage, are currently being done.

#### ITEM #7: Work performance update

→ Rozum presented the Board with a list of work performed over the past month. He discussed work related to the recent snow storm and said that downed trees were a bigger issue than the snow itself.

→ Walsh inquired about the prep to the tennis courts at French Park. Stevens said the courts won't be finished this year. Walsh said he spoke on the department's behalf at a recent town meeting regarding the tennis courts – explaining that time is needed before the millings laid on the courts can be paved. On a side note, Walsh also mentioned holding bonds longer – for a full year – for completed jobs to ensure the work is not faulty before reimbursing the contractor.

→ Walsh then asked about a union issue regarding using subcontractors for tree removal without first giving the work opportunity to department employees. Rozum said the issue was resolved. Walsh asked about the process for using subcontractors for tree removal. Rozum said under emergency conditions the work can be subbed out without getting to bid, under normal conditions the bid process is used.

#### ITEM #8: Executive session (if necessary)

→ Executive session was not deemed necessary.

#### ITEM #9: Transfers (if necessary)

→ Transfers were not deemed necessary.

#### ITEM #10: Other business

→ Trybus asked who is normally responsible for maintaining Castle Lane. Rozum said three houses on the street are in Seymour and the remainder of the street falls in Ansonia and that, historically, Ansonia has maintained the road.

→ Walsh said he attempted to inquire about a sick pay/light duty pay policy. He will address such a policy to the Board of Selectmen and the town's labor consultant. Rozum said he has a preliminary write-up for such a policy completed already.

→Walsh thanked everyone for their service on the Board. He explained that Board members terms are suppose to stagger so that all members' two-year terms will not expire at the same time, yet this is the position the Board is currently in. He and Finkle are going to approach the First Selectman to request one-year appointments.

→The Board discussed drafting a priority list for utilizing LOCIP funds to present to the Board of Selectmen.

→Rozum thanked Walsh as well as Finkle for putting together the bid packages. He then thanked the Board overall for doing so much for the department and stated that he believes through their efforts Public Works is going in the right direction and has had more positive dealings and support from other town groups.

→Walsh asked if the roof repairs had begun. Rozum said that the company was on site today dropping off materials and equipment and will begin tomorrow.

→Cochran stated that he appreciated getting the opportunity to meet all Board members and thanked them for their friendship.

→Trybus thanked the Board for being calm and being respectful of differences. He believes it allowed the Board to get things done.

→ Mike Laban, a department employee, spoke on behalf of the union and thanked the Board for opening the lines of communication with department employees.

ITEM#11: Adjourn

→ Motion to adjourn at 9:20 PM.

Motion: Karl Trybus Second: John Putorti

Vote – Yes: 5, No: 0, Abstain: 0

Respectfully submitted,



Nicole Knott