



Town of Seymour

1 First Street • Seymour, Connecticut 06483
Telephone: 203-888-2511

DATE: 1/20/09
TIME: 3:40 PM
TOWN CLERK'S OFFICE

CULTURE & ARTS COMMISSION

Culture and Arts Commission

January 13, 2009

Seymour Town Hall, Flaherty Room

7:00 PM

Members Present: Judith Simpson Valerie D'Anna Mary Reyher (left 7:38pm)
Linda Bellavance Ann Conroy Priscilla Altorelli
Members Absent: Jane Hull
Others Present: Jeri Swinnik

Meeting called to order/ Pledge of Allegiance at 7:00 PM by Judy Simpson

Motion made by Ann Conroy to change order of Agenda second Valerie D'Anna

Vice Chairman's Report: Mary Reyher reported contracts for the up-coming 2009 Concert Series. With signed contracts dates and bands will be as follows:

6/6/09 Block Dance FlashBack
6/28/09 Park Concert Larry Ace
7/12/09 Park Concert Starlighters (new)
7/19/09 Park Concert Starving Artists
7/26/09 Park Concert Triple Play * date for band in ques. (Chris Cerminan, back-up)
8/1/09 Block Dance Marty Switek
8/9/09 OPEN- checking on Coast Guard Band
8/16/09 Park Concert DaTruth (new)
8/23/09 Park Concert Kerry Boys (possibly move to 7/9/09)
9/5/09 Block Dance Starving Artists

Mary reported that she would be ordering new sign names for the new bands at a cost of approx. \$100.00.

Chairman Simpson requested that Mary and Valerie D'Anna handle all publications and advertisements for the Commission's events for 2009. This will include newspapers, radio, cable TV and newspaper inserts. Valerie D'Anna will get prices and report the Commission regarding an insert in the Valley Gazette.

Priscilla Altorelli submitted a form for the Parks Commission for reservations for Concert dates. Judy Simpson will submit completes forms to Parks & Rec.

No Public Comment

Correspondence:

Chairman Simpson read a letter to the Commission members from Atty. Fred Stanek complimenting the Commission regarding the Halloween Trick or Treat Day. He was extremely pleased to see all the young children dressed in costume with their parents strolling the downtown business district. He felt it promoted a great sense of community and voiced his support to be a yearly event.

Strand Theater Report: Jeri Swinnik, Strand Theater Manager

Monthly Income:

October 2008 / \$4,493.50 November/ \$3,455.00 December / \$ 2,806.70

Jeri reported that an additional \$1,045.00 was taken in by the theater Oct –Dec. 2008 over what was brought in during the same time period last year since we have realized the new price increases.

It was reported to the Commission that the theater received water damage when a problem with a pipe hit the third floor. Posters kept in a small closet had been destroyed and were thrown out. A small amount of damage was also received in one of the theater restrooms, which has been closed since then and will need some repair.

The water also damaged the alarm system which has since been fixed by the Knights of Columbus. They are also having the theater marquee placed on a timer to light 7 days a week from 6:00 PM to Midnight.

Jeri wanted the Commission to extend a thank-you to Roger Foster and Marco Giannatti for the excellent job they are doing with the snow removal around all the entrances of the theater. Linda Bellavance will send a letter to the First Selectman.

Mrs. Swinnik brought to the attention of the Commission that she had written a letter requesting that all employees of the Strand receive a raise in July 2009. It was reported to members that the three employees did not receive raises last year, as did all other non-union employees of the town. The Commission will make the recommendation that raises are received in line with the percentage other non-union employees receive. If no raises are given in the 2009 fiscal year, we will request that the three Strand employees receive an increase the same as non-union employees received in 7/08. Linda Bellavance will send a letter to Robert Koskelowski.

Treasurer's Report: Priscilla Altorelli presented her monthly report and also a break down of what will be presented to the Finance Board for the Commission's budget of 2009-2010. (See report attached)

Invoices from J&J Gardens were submitted for the Fall and Christmas plantings at the four corners and the steps at Town Hall.

Motion made to accept minutes was made by Ann Conroy Second Linda Bellavance

Vote: 5 Yes 0 NO 0 Disqualify 0 Abstain

Secretary's Report: Minutes reviewed, motion to accept Minutes as read made by Priscilla Altorelli Second Ann Conroy

Vote: 4 Yes 0 No 0 Disqualify 0 Abstain

Linda Bellavance reported that the Art Contest is underway in all 5 schools and she has been in contact with the Art Teachers. She will contact them again asking for the teachers to continually remind the students about the contest and lending a hand to any students who may request assistance. She will also ask Jean Falbo to run another article in the New Haven Register.

She brought the suggestion to the table that the Commission sponsor free movies for children during the school vacations. Commission would pay the employees to work but not charge for entrance to the movie. She suggested that a different movie be shown each day, which would attract different age groups and therefore cut down on the amount showing up each individual movie. After some discussion, the Commission decided it would not work and movies availability for several different showing would be much too costly. Jeri Swinnik suggested DVD's could be used but members of the Commission stated that any attempt to bring entertainment for the children during the school vacation has never been well received.

Chairman's Report: Judy Simpson reported that the December First Saturday was well attended and the strolling carolers drew a good crowd. She has received many positive comments from both townspeople and merchants of how much they enjoy and appreciate our efforts during these monthly events.

It was suggested that a Mother's Day or a Fling into Spring First Saturday might be coordinated with the merchants. Moms could attend the downtown event with their children, having cards stamped from all the down town businesses with a flower for Mom given at the last stop of the evening. Commission members thought this was a good idea and it will be suggested to the 'Shops at Seymour' members.

Valerie D'Anna was asked to report on the Grant process and what information she has acquired. Grant due by 5/1/09 and would be good for 7/1/09 -6/30/10.

Both The Kerry Boys and The Riverboat Ramblers are on the list of groups who are available through Grant Funds. Valerie will apply for the Grant and we will use the funds during the '09 Concert Series.

Chairman Simpson reported that Joe Benson from Benson Realty has suggested that the merchants give away a girl's and boy's bike in conjunction with our Trick or Treat Day. Raffle tickets could be given out with the candy bags and the drawing would be held at the conclusion of the event. Members of the business community will be asked to attend meetings to discuss this suggestion.

Judy also reported that next year during December's First Saturday we will arrange for Santa Clause to arrive on the train. We will try to coordinate this with the Ambulance Corp. who have pictures with Santa taken for the children.

Election of Officers:

Motion made by Ann Conroy Second Priscilla Altorelli **Linda Bellavance: Secretary**
Vote 4 YES 0 NO 0 Abstained 0 Disqualify

Motion Ann Conroy Second Priscilla Altorelli **Mary Reyher: Vice Chairman**
Vote 4 Yes 0 No 0 Abstained 0 Disqualify

Motion Linda Bellavance Second Valerie D'Anna **Judy Simpson; Chairman**
Vote 4 Yes 0 No 0 Abstained 0 Disqualify

Motion Valerie D'Anna Second Ann Conroy **Priscilla Altorelli; Treasurer**
Vote 4 Yes 0 No 0 Abstained 0 Disqualified

Linda Bellavance to send letters to the following:

Officer DeFelice requesting to be scheduled for Block Dances

David Keyser asking him to include transportation for seniors to Concerts summer '09

Robert Koskelowski: raises for Strand employees and thank you to R. Foster and M. g
Giannatti for snow removal.

Motion to adjourn Valerie D'Anna Second Ann Conroy 8:48 PM

Respectfully submitted,

Linda Bellavance

Linda Bellavance, Secretary

EXPENDITURES SINCE NOVEMBER 18, 2008 MEETING

2500.00 K of C December, January
400.00 Balance Due Milo Productions - Carolers
430.36 Seymour P.D. Block Dance
467.95 CL&P - Electric 10/29-12/01
2753.12 Oxford Oil Deliveries 11/02, 11/28, 12/15
6551.43 Total

CURRENT BUDGET BALANCE

7250.00 Rent
8354.64 Purchased Services
487.50 General Supplies
100.00 Building Improvements
4975.80 Electricity
5246.88 Other Utilities

26414.82 Total

CULTURE & ARTS BUDGET 2008-2009 RENT 450-5111-625-441

		Starting Budget	16,000.00
Date Pd.	Ck. #		
7/9/2008	2528	K of C July	-1250.00
			14,750.00
9/15/2008	2997	K of C Aug & Sept	-2500.00
			12,250.00
10/14/2008	3218	K of C Oct	-1250.00
			11,000.00
11/19/2008	3482	K of C Nov	-1250.00
			9,750.00
12/10/2008	3683	K of C Dec	-1250.00
			8,500.00
1/6/2009	3837	K of C Jan	-1250.00
			7,250.00

Estimated Expenditures for Balance of Budget Year

K of C	Feb-June	-6,250.00
Balance		1000.00

Spent last year \$15000.00

CULTURE & ARTS BUDGET 2008-2009 PURCHASED SERVICES 450-5111-625-500

Date	Date Pd.	Starting Budget Check #		
				10,000.00
8/19/2008			P O #61821 J&J Gardens - Xmas Flowers	-355.00
8/19/2008	11/24/2008	3572	P O #61822 Seymour P.D. Block Dance po taken out for \$400.00	-430.36
8/19/2008	8/26/2008	2846	P O #61824 Seymour Public Library	-250.00
				8964.64
9/10/2008	10/23/2008	3288	P O #61913 Milo Productions Carolers	-450.00
	12/3/2008	3612	(deposit of \$50 pd 10/23 ck #3288) (balance paid 12/03/2008 ck #3612)	
9/24/2008			P O #62010 J&J Gardens - Fall Flowers	-160.00
				8354.64
Estimated Expenditures for Balance of Budget Year				
			Signs for Concerts	-80.00
			Flyers for Concerts	-135.00
			Distribution of Flyers	-250.00
			Spring Flowers	-350.00
			Banner Contest	-1000.00
			Concerts	
			Block Dance Flashback	-900.00
			Larry Ayce	-500.00
			Starving Artists	-400.00
			Block Dance Marty Swiatek	-700.00
			Navy Band	-300.00
			Kerry Boys	-775.00
			Da Truth	-500.00
			Two Concerts Still to be Booked	-900.00
			Block Dance Starving Artists	-400.00
			Police June Block Dance	-400.00
			Total	-7590.00
			Balance	764.64
Spent Last Year \$7588.94				

CULTURE & ARTS BUDGET 2008-2009 GENERAL SUPPLIES 450-5111-625-610

Date Pd.	Ck#	Starting Budget		
				600.00
9/16/2008	9/16/2008	2961	PO #61970 Linda Bellavance (post cards)	-13.50
				586.50
9/16/2008	9/16/2008	3214	PO #61969 Jane Hull (Halloween Bags)	-150.00
			Jane Hull - final total for Halloween Bags \$99.00	51.00
				487.50

Estimated Expenditures for Balance of Budget Year

Postage	-50.00
Office Supplies	-250.00
Balance	187.50
Total Spent last year	\$298.99

CULTURE & ARTS BUDGET 2008-2009 ELECTRICITY 450-5111-625-622

Date Pd.	Ck. #	Starting Balance	Date	KWH			
						8000.00	
7/15/2008	2551	Constellation	5/30-6/30	3088	413.20		
7/29/2008	2604	CL&P	5/30-6/30		262.24		
					675.44	-675.44	
						7324.56	
8/26/2008	2831	CL&P	6/30-7/30	2724	293.37		
8/14/2008	2686	Constellation	6/30-7/30		383.85		
					677.22	-677.22	
						6647.34	
9/9/2008	2913	CL&P	7/30-8/28	2180	551.05	-551.05	
						6096.29	
10/7/2008	3151	CL&P	8/28-9/29	2299	567.90	-567.90	
						5528.39	
10/16/2008		J/E open PO 56550 from 07-08 credited to 08-09			387.84	387.84	
						5916.23	
11/5/2008	3362	CL&P	9/29-10/29	1885	472.48	-472.48	
						5443.75	
12/9/2008	3648	CL&P	10/29-12/01	1993	467.95	-467.95	
						4975.80	

Estimated Expenditures for Balance of Budget Year

CL&P	Dec-June	7 x 550	-3850.00
Balance			1125.80

Total spent last year \$9245.08

CULTURE & ARTS BUDGET 2008-2009 BUILDING IMPROVEMENTS 450-5111-625-720

Date Pd.	Starting Budget	100.00
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	Spent last Year	\$65.39
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CULTURE & ARTS BUDGET 2008-2009 OTHER UTILITIES 450-5111-625-800

Date Pd.	ck#	Starting Budget	Date Del	Gallons	Price per Gall.	
						8,000.00
12/10/2008	3683	Oxford Oil	11/2/2008	899	2.81	-1263.09
						6,736.91
1/6/2009	3837	Oxford Oil	11/28/2008	700.5	2.64	-907.14
						5,829.77
1/6/2009	3837	Oxford Oil	12/15/2008	529.9	2.30	-582.89
						5,246.88

Estimated Expenditures for Balance of Budget Year

1500 gallons @ 2.50 per gallon	-3750.00
Balance	1,496.88

Last Year 5070.8 gallons delivered Town pays for half 2535.4
 Total cost last year \$8667.26