



Seymour Public Works Department

721 Derby Avenue
Seymour, Connecticut 06483
Tel. (203) 735-5838
Fax (203) 734-5713

Dennis G. Rozum
Director

MINUTES **Board of Public Works Meeting** **Monday, November 10, 2008 @ 7:00 PM** **Public Works Garage**

Members present: Chairman Robert Pagliaro (7:20), Vice-Chairman Sean Walsh, John Leon, John Putorti

Members not present: John Chucta

Others present: Dennis Rozum, Craig Stevens

- Sean Walsh opened the meeting at 7:06 PM

ITEM #1: Approval of October 20, 2008 minutes

→ Motion to approve the October 20, 2008 regular meeting minutes without alteration.

Motion: John Putorti Second: John Leon

Vote - Yes: 3

No: 0

Abstain: 0

ITEM #2: Set meeting dates for the 2009 calendar year

→ Regular meetings will continue to be held on the second Monday of each month, unless a holiday pushes the meeting to the third Monday.

→ 2009 regular meeting dates: January 12, February 9, March 9, April 13, May 11, June 8, July 13, August 10, September 14, October 19, November 9, and December 14.

ITEM #3: Financial update

→ Sean Walsh asked about the status of the tree removal account. Dennis Rozum stated that the department was trying to do as much tree work as possible in house and pointed out that bucket truck certification was included in the tree removal account.

ITEM #4: Equipment update

→ Dennis Rozum big trucks have been prepared for the winter, one of the 550s needs work on the running board, and the rack body truck needs to be inspected.

→ Sean Walsh asked if any equipment was out of service. Rozum stated that the new Sterling blew a belt, but the truck has been repaired and the sander has been installed and the truck will be returned tomorrow.

→ Walsh also asked if the department is continuing to look for a used flail mower. Rozum said is continuing to keep his eyes open.

→ Craig Stevens informed the Board that per First Selectman Koskelowski everyone is trained to use the bucket truck and can use it in an emergency.

ITEM #5: Work performance update

→ Rozum presented the Board with a list of work completed by the department during the month of October. Stop sign replacement was done as well. Sean Walsh asked that in the future emergency work be indicated on the list.

ITEM #6: Other business

→ Walsh asked if the system for routing phone calls from the public had been addressed yet. Rozum said it had not.

→ Rozum informed the Board that a new employee was hired and started work on November 3. Copies of employee contracts would be arriving by mail to Board members for review.

→ John Leon asked about street sign replacement. Rozum said that the new larger signs have to be in place by 2012 and that the town was at least 20% done at this point. Robert Pagliaro suggested looking into having street signs budgeted as a line item in the department's account.

→ Walsh asked about the status of the new winter salt program. Craig Stevens attended an information session on the product and explained the many benefits of the product to the Board. Stevens said the town plans to go 50-50 with the product this year until the residents are familiar with it. John Leon suggested a public information campaign on the product.

ITEM #7: Executive session (if necessary)

→ The Board agreed that an executive session was not necessary.

ITEM #8: Adjourn

→ Motion to adjourn at 8:23.

Motion: John Putorti Second: Sean Walsh

Vote: Yes: 4

No: 0

Abstain: 0

Respectfully submitted,



Nicole Knott