



Seymour Public Works Department

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Dennis G. Rozum
Director

Board of Public Works Regular Meet
Monday, September 13, 2010 at 7:00 PM
Public Works Garage

Members present: Chairman Sean Walsh, Secretary Stephen Cochran, Karl Trybus, John Putorti

Members not present: Vice-Chairman Wayne Finkle

Others present: Robert Koskelowski, Jr., Dennis Rozum, Craig Stevens

- Sean Walsh opened the meeting at 7:00 pm

ITEM #1: Salute to the flag

ITEM #2: Approve minutes of the Monday, August 16, 2010 special meeting

→ Motion to approve minutes of the August 16, 2010 special meeting without alteration.

Motion: Karl Trybus Second: John Putorti

Vote - Yes: 4, No: 0, Abstain: 0

ITEM #3: Public comment

→ No comments were made.

ITEM #4: Financial update

→ Dennis Rozum stated that all accounts were in good standing as it is early in to the new fiscal year. Sean Walsh asked about the oil account, which was at 75%. Rozum stated that money had been encumbered. John Putorti asked about the phone account, which was at 86.90%. Rozum stated that had been encumbered too. Walsh asked about the catch basin account, which was at 82%. Rozum stated that Pye, Inc. completed catch basin cleaning but some money was left in this account in case a major issue arose.

→ Walsh then asked about finances had been allocated for a roof and furnace repairs at the department garage. Rozum said that money to repair the furnace is coming from an energy grant, but that he hasn't heard anything lately regarding the matter. He has gotten quotes for replacing the burner and the controls are still good. Putorti will look into the matter with the Board of Selectmen and Rozum will check with Tom Wallace about the energy grant. Regarding the roof repairs, Rozum said he was unaware of any funds that might be allocated for this matter. Holes in the roof have been temporarily patched. Walsh advised Rozum to draft a letter to the Board of Selectmen reminding them of the roof's condition.

→ Walsh asked if the department has been prepped for winter. Rozum stated that preparation are underway - the department did well with blades last year and an old plow for the Autocar was rebuilt at no cost using scrap metal. This plow can be used as a spare to fit other trucks if needed.

ITEM #5: Field maintenance update

→ The Board invited Robert Koskelowski, Jr. to provide an update on field maintenance. Koskelowski stated that he spoke with Linda Schmidt from the D.E.P. and was advised that employees do not need an applicator license to apply pesticides on an employees' property. However, on school property an applicator license is necessary and the applicator must work under the supervision of a person holding a supervisor license with a planned program in place. Straight fertilizer can be used on school fields. The Board was presented with a tentative general plan for field maintenance for next year. They will refine this plan to have more definitive dates in January and will discuss with the Board of Education how to best communicate this planned program to schools and sport groups.

ITEM #6: Vehicle update

→ Rozum stated that there are three big trucks to finish prepping for winter. Truck 24 (mason body) is completed; Sal's truck is next, followed by two other pickup trucks. Rozum also said that mechanically everything is up and running.

→ Walsh asked why a Sterling was sent out for a rear end repair instead of being done in-house. Rozum stated that this was the only job subbed out and it was done because he was advised it was a safety issue to do the repair without having the proper equipment.

ITEM #7: Transfer station update

→ Cochran asked if a repair had been made to the area where water pools near the hopper. Stevens said that the area had been asphalted last week but that a drain still needed to be put in.

→ Rozum said the backyard would be cut again this fall, the brush pile will be chipped in a month or so, and a screener has been rented to screen compost and millings.

→ Rozum also said that the Green Monster e-waste service is working well and picking up regularly.

→ Walsh asked about licensing at the transfer station. Rozum stated that the transfer station license is up to date and about half of the crew has the proper licensing.

ITEM #8: Work performance update

→ Rozum presented the Board with a list of work performed since the last meeting. Walsh asked why some line painting was subbed out. Rozum stated that crosswalk and parking spot painting were subbed out this year but next year would be done in-house. Stop bars were done in house this year.

→ Walsh also asked about item number 28 on the work performance list – signage replacement. Stevens explained that one night 27 stop signs were vandalized.

ITEM #9: Approve transfers (if necessary)

→ No transfers were necessary at this time.

ITEM #10: Executive session (if necessary)

→ Executive session was not deemed necessary at this time.

ITEM #11: Other business

→ Walsh asked if there were any pending issues. Stevens stated that the potholes on Maiden Lane were patched for winter. Stevens also stated that a water drainage issue on Rider Avenue is in the process of being resolved with the consultation of the town engineer.

→ Rozum presented information about a D.E.P. equipment exchange program in which older machinery 25 hp or under would be replaced with new, more environmentally-friendly equipment with 80% reimbursement. Rozum has already got estimates for replacement equipment and will attend an informational meeting on this program on Wednesday to find out additional details.

ITEM #12: Adjourn

→ Motion to adjourn at 8:40 PM.

Motion: Karl Trybus

Second: John Putroti

Vote - Yes: 4, No: 0, Abstain: 0

Respectfully submitted,

A handwritten signature in black ink that reads "Nicole Knott". The signature is written in a cursive, slightly slanted style.

Nicole Knott