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**Seymour Fire Department
Board of Fire Commissioner
&
Board of Fire Chiefs
Special Meeting Minutes
June 16, 2008
7:30pm
Regional Training Center**

Commissioners Attending: Ugo Zullo, Scott Martin, Pat Lombardi, Al Rochelle

Chiefs Attending: Scott Andrews, Tom Tomasheski, Jim Smith, Dale Cann

Meeting called to order at 7:30pm, followed by the Pledge of Allegiance.

Budget Discussion;

- Commissioner Martin reminded that any P.O.'s and money transfers need to be completed by June 18th to comply with the Board of Finance.
- Commissioner Lombardi stated that Chief Andrews couldn't provide the appropriate paperwork at the monthly meeting so that budget issues could be discussed. Chief Andrews handed in a current P.O. list. He also added that for the open P.O.'s the vendors have been contacted and their bills will be sent out.
- Commissioner Lombardi recommended not touching funds in accounts: 220,101,105,110,120, and 125. These accounts include: salaries, secretary fees, social security, etc. Commissioner Martin agreed.
- To ballpark current balances, the most recent P.O.'s need to be deducted from their respective accounts. Commissioner Martin said additions to the recent P.O.'s also include \$1,450 for ceiling repairs at Great Hill along with approximately \$3,400 for shower doors at Great Hill.
- Commissioner Rochelle added that the air conditioning needed to be repaired at Citizens at a price of \$1,000.
- Commissioner Lombardi said to be cautious and conservative with the accounts to cover bills that could possibly creep up. He recommended taking out P.O.'s but not releasing them to the vendors until balances of the accounts are known.
- Commissioner Lombardi said that with the new P.O. policy, P.O.'s would be delivered to Town Hall not the respective firehouses.
- Chief Andrews handed in current requisitions and no transfers to be made at this time, Commissioners reviewed.
- Ending balances of each account reviewed and discussed.

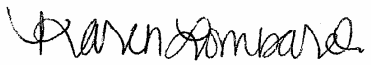
Motion made to accept requisitions as submitted by Commissioner Martin, 2nd by Commissioner Rochelle. Approved 4-0

Discussion:

- Commissioner Lombardi said to be prepared to explain to the Board of Finance if over budget occurs.

Motion made to adjourn at 8:45pm by Commissioner Rochelle, 2nd by Commissioner Martin. Approved 4-0

Respectfully Submitted,



Karen Lombardi
Recording Secretary