



SEYMOUR WATER POLLUTION

CONTROL AUTHORITY

P.O. Box 275

Seymour, Connecticut 06483

COPY RECEIVED 12/14/10
DATE:
TIME: 4:15 PM
TOWN CLERK'S OFFICE

Regular Meeting of the Seymour WPCA – December 7th, 2010-6pm- At the Sewer Facility.

Members Present: John Fanotto, Stephen Chucta, and Jon Livolsi.

Members not Present: Lou DeBarber and Alex Danka

Others Present: Jon Marro, Jim Galligan, P.E., Atty. Steve Kulas and other members of the public.

John Fanotto called meeting to order at 6:01pm

Pledge of Allegiance was given.

Stephen Chucta made a motion, Jon Livolsi 2nd, to accept the November 9th, 2010 minutes. Motion passed 3-0.

Finance Discussion – The First Selectman Paul Roy addressed the board, wanting to know about the WPCA Board Finances. John Fanotto provided an overview of the WPCA Finances and how they are reported each month. All of the finances are done through the Finance Department, the WPCA does not have a checkbook, has no signatory power, and Veolia Water collects the sewer use and fees. Every month, two reports are submitted; the monthly breakdown of sewer use supplied by Veolia Water and the monthly financial report that comes from the Finance Department. The monthly finance report, shows cash balance and a reserve account; the reserve account was made when Seymour WPCA negotiated from the Town of Oxford (and approved by the Board of Selectman at the time) a \$1,000,000 payment that was for Capital Improvement for the Seymour sewer plant. \$250,000 was placed in the reserve account, and the remaining \$750,000 was to be paid over 10 years to the General Fund of the Town of Seymour. John Fanotto also discussed the sewer use rate history, how the WPCA Board had to raise the sewer rates to \$2.85 per 100cu.ft, lowered the rates to \$2.75 in 2004 and hasn't changed since then. The budget is filed by the WPCA board every year with the Town Clerk. John Fanotto then recounted how this WPCA Board had inherited \$800,000 in debt, run-down equipment and vehicles in the plant. All of the debt was paid off, vehicles were replaced, and a capital improvement policy was put

in place to repair the sewer plant's pumps and equipment; capital improvements were never bonded. Other incomes are; nitrogen credits by CTDEP, load share payments by CL&P, and impact and connection fees. The nitrogen credits are being reduced, and due to the bad economy the impact & connection fees have dropped significantly. Previously, impact & connection fees paid for the capital improvements. John Fanotto explained that there isn't any surplus in the budget, as the money that is reported on the financial report is a "checkbook balance".

John Fanotto then went on to explain the latest sewer line maintenance program (currently in the 2nd year out of 5 year) to analyze and clean the sewer pipes of the town, from oldest to newest section of the sewers. This was started so as to prevent very costly sewer backups, which tend to run \$25,000-35,000 per incident. Also the repair of Manners Avenue sewer pipe is part of the sewer maintenance. John Fanotto also talked about a sewer that was run under a garage in Rennay Road that is going to be quite expensive to fix. Veolia water reports the maintenance issues every month alongside Jim Galligan, P.E. who submits the engineering report every month.

Jon Livolsi then brought up the problem of the sewer easement clearing that needs to be done so that future sewer backups in multiple houses at once don't occur. John Fanotto reiterated the problem that is facing the WPCA board with the sewer easements and the clearing the several miles of sewer. 1st Selectman Paul Roy then explained that there was a meeting on this particular issue that he and the Inlands/wetlands board discussed. Discussion ensued about the permitting process, how the easements are supposed to be cleared, and problems that have occurred. A written procedure is needed for all town entities across the board and Jim Galligan is going to write up a draft of said procedure.

First Selectman Paul Roy then asked about the Sewer assessments and how they are handled. John Fanotto informed him that no money of the Sewer assessments comes to the WPCA Boards budget, 100% of all sewer assessment money gets turned over to the Town. John Fanotto also went on to say the WPCA is unlike any of the other boards in the Town, as the WPCA does not work under the town charter. Atty. Steve Kulas then explained how the federal Clean Water Act of 1972 with various amendments mandates how the towns have to set up WPCA boards, set sewer use fees, etc in order to receive and use Federal bond/grant monies.

Finance Board Chairman Mark Thompson then addressed the board about the financial difficulty of the Town of Seymour, both past and present, and of getting a budget passed. Mr. Thompson then asked what the WPCA could do to help the Town for the upcoming fiscal year, as the Town is paying for the Clean Water Act Bonds. Mark Thompson also stated he was convinced that the board (WPCA) is doing a great job, but went on to say that cooperation is needed and the finance board was trying to find out information about the WPCA finances. Jon Livolsi then raised an objection to the newspaper articles about the WPCA, and questioned if the Finance board wanted to have the WPCA raise sewer rates to help with Town finances. Discussion then resumed about assessments and how the Town pays 1/3 of a new assessment and the assessed residents pay the remaining 2/3 of the sewer assessment bond. Discussion also went to how the WPCA reports monthly all of its financial information.

Finance Board member Bill Sawicki then addressed the board about the Clean Water Bond or the Sewer Plant bond (about \$800,000), how the Town pays for all of this and has been paying this since 1991, both principal and interest. Going forward, Bill Sawicki would like to see if in the future the WPCA could include some or part of the payment of the bond going forward in the 2010-2011 budget. John Fanotto stated the WPCA has never had this accounted or budgeted for in the budgets of the past years. Discussion ensued about how to raise the money, whether through a separate assessment or raising sewer use rates and how both Boards (Finance and WPCA) are in difficult straights to raise the money to cover all their costs. Atty. Steven Kulas was tasked to research the problem of finding a mechanism to assess for capital improvement. In January's WPCA meeting, Mark Thompson and Bill Sawicki would like to get together again to work with the WPCA in the goal of solving this problem. John Fanotto wanted to make clear that no financial information was hidden, and is reported monthly to the Finance office. Also that the WPCA cannot do financial projections and analysis at will, as they do not have any staff to do so. He also welcomed the Finance board to attend any WPCA meeting or budget workshop.

Jon Livolsi made a motion, Stephen Chucta 2nd, to add Victor Godin of 11 Rennay Road to the agenda.

Mr. Godin has been smelling sewage odor from the sewer plant (which is across the river) at his house on 11 Rennay Road, on and off, for years but has recently become very bad. He asked what is being done about this odor. John Fanotto directed that Carey Strout (plant manager) change the cedar chips in the biofilter, and wants the plant siphon to be looked at as this might be a possible source of odor. Also the wind normally prevents the odor from coming across the river, so Chairman Fanotto was concerned that there might be a leak nearby that might be causing this.

As the maintenance, operations, monthly income report, and financial report were already covered and discussed in the first part of the meeting, the board moved on. Jon Marro reported of note that the Kinneytown Siphon had backed up and was cleared.

Invoices- the following invoices were presented (see attached) to the board for approval for payment.

Jon Livolsi made a motion, Stephen Chucta 2nd, to approve the invoices for payment. Motion passed 3-0.

Engineering Report- Jim Galligan reported on 22 Rennay Road, Atty. Kulas needs to contact the owner of the property.

Easement Clearing- John Fanotto wants more of a general permit with a listing of all the easements to be cleared.

Manners Avenue- project is finished, sewer is repaired, curb to curb paving and will be back in the spring for a crown top paving. Jim Galligan reported that he is having the contractor hold off on Evening Star project.

Legal Report- Easement Clearing- Atty. Steven Kulas reported that there was a meeting of the First Selectman, Jim Galligan, 2 members of the Inland/wetlands board and himself, came to a consensus that there should be a comprehensive written policy for clearing wetlands. The Cease and Desist hearing was tabled to January 24th 2011.

Jon Livolsi made a motion, **Stephen Chucta 2nd**, to enter into executive session at 7:18pm with the Board members, Atty. Kulas, Jim Galligan and Jon Marro to be present. Motion passed 3-0.

At 7:33, board came out of Executive Session, no motions were made and no votes were taken.

Jon Marro showed the board a quote from Quality Data for the upcoming Sewer Assessment billing season, and the board tabled this until January 4th 2011.

Public Comment: None

Stephen Chucta made a motion, **Jon Livolsi 2nd**, to adjourn the meeting. Motion passed 3-0. Meeting ended at 7:35pm.

The following invoices were presented and approved by the Seymour WPCA during the regular meeting of December 7th, 2010.

Vendor	Invoice #	Amount	Date Paid.
McVac	#25769556	\$719.25	
May & Kulas		\$1456.00	
PSG	#7015667	\$95936.39	
Nafis & Young	#480-10	\$200.00	
Nafis & Young	#489-10	\$100.00	
Conn-Professional Water	#1527	\$3907.50	
Nafis & Young	#490-10	\$15346.75	
Nafis & Young	#470-10	\$10636.77	
Seymour PD	#12156	\$1364.10	
Seymour PD	#12143	\$454.70	
Seymour PD	#12160	\$454.70	

December 2, 2010

Town of Seymour

WPCA

July 1, 2010 through November 30, 2010

Cash Balance 10/31/2010	340,664.18
Reserve Acc	297,629.05

November
Monthly Summary

Deposits	164,962.81
Interest	164.63
transfers in	
TOTAL	165,127.44

Monthly Summary

Payments

Cap Improvement

US Filter	95,936.39
-----------	-----------

Engineering

Legal

Legal

legal transcript

Eagle Environmental
B&J Electric
JW Race. & Fabrication
MiNortheast Water Maint.
Tower Generator
Nafis & Young
Conn Pro Water Serv
Sey Police
Kaman
PJS Introl
R.S. Site and Septic
Nafis & Young
R. Bruchal
May & Kulas
Roberta Oson
Mc Vac

Misc

New Haven Register	748.25
Bank Charge(Deposit Slips& cks)	
DEP	
CT Dept Public Safety	
Seymour PD	3,897.88
servepro	
JW Race. & Fabrication	225.00
Quality data	
trans out to assessments	
TOTAL	100,807.52