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Seymour Public Library Board of Directors

Minutes from the Regular meeting – June 21, 2007

The meeting convened at 7:20 P.M. with the Pledge of Allegiance.

In attendance: Dorie Poeta; Irene Jecusco; Brian Koskelowski; Jean Daddio; Pat Mirlis; Pauline Lounsbury and Head Librarian, Carol Ralston.

1. Chairman's remarks: Irene Jecusco announced that Asst. Head Librarian, Diane Sosnovich will be retiring; her last day on the library staff will be Sept. 14th. The First Selectman/Personnel Director will be managing recruitment activities for this position. It is a union position and the town charter gives his office authority in this area.
2. Minutes from the May 17th meeting – Brian Koskelowski made the motion to approve. Second by Pauline Lounsbury – No discussion – Carried 3-0-3
3. Treasurer's report for May – Brian Koskelowski made the motion to approve; Jean Daddio second. Brief discussion concerning the line for oil. There is \$1,808.35 remaining in this budget line. The Board decided to keep the oil budget for fiscal 2007-2008 at the same amount, \$13,000. Carried 6-0-0.
4. Librarian's report. Discussion concerning the town bid for a new flat roof. Brian Koskelowski mentioned that the town will be contracting with Nick's Roofing and that work will begin early in the new budget year.
5. Renovations to the work area and the children's room. Pauline Lounsbury moved that the Board authorize the expenditures necessary for the town to do the renovations pending an estimate for materials and the services of a licensed electrician. Brian Koskelowski second. Head Librarian, Carol Ralston, will write a letter to the First Selectman requesting that the Board receive an estimate for the work. Carried 6-0-0.
6. By-Laws – Motion made by Jean Daddio; second Dorie Poeta to table further review until the Sept. 20th meeting when Pauline Lounsbury will present a final version. She will call a meeting over the summer with Dorie Poeta and Anne Golebieski. Carried 6-0-0
7. June expenditures- Motion made by Jean Daddio; second Pauline Lounsbury to approve \$2,879.00 from endowment and town budget lines for materials purchases. Carried 6-0-0
8. July and August expenditures – Motion made by Brian Koskelowski; second Jean Daddio to approve \$47,800.00 for materials and contractual obligations. Carried 6-0-0.

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9. Final figures for the endowment operating budget for FY07/08 – Motion made by Brian Koskelowski; second Pat Miralis – Discussion – Brian questioned the \$ 98,149.00 this is down from the FY 06/07 budget. Head Librarian, Carol Ralston mentioned that the annual contribution from the Wooster Trust will be \$57,000 instead of \$60,000 so that more funds will be available to build the trust. However, the town has increased its contribution for books and materials from \$10,000 to \$15,000. Carried 6-0-0

Motion to adjourn at 8:25 p.m., Jean Daddio; second Pauline Lounsbury. Carried 6-0-0.

Respectfully submitted,



Carol Ralston, Head Librarian