

**Seymour Public Library Board of Directors**  
**Meeting Minutes- Regular Meeting**  
**Thursday, October 15, 2026 at 6:00 PM**  
**Location: In Person, Seymour Public Library**

COPY RECEIVED  
DATE: 10/23/26  
TIME: 8:00 AM  
TOWN CLERK'S OFFICE

1. Call to Order - Pledge of Allegiance- Chairperson- 6:37 PM- Meeting called to order later because of prior meeting
2. Discussion of the financial institutions reviewed for the Trust. Vote on next actions.  
Tabled until November
3. Minutes from September Meeting  
No discussion  
Motion to approve: Joyce Koslowski  
Seconded: Jean Uhelsky  
Vote 5:0:0 approved
4. Approval of the monthly Treasurer's report Sept. 2026- Discussion involving percentage available at this point and note that the high yearly payments that came out recently- including Hoopla could be the cause of that.  
No discussion  
Motion to approve: Joyce Koslowski  
Seconded: Jean Uhelsky  
Vote 5:0:0 approved
5. Library Director's Monthly Report – Sept. 2026-

**SPL Library Director's September 2026- *compiled 10/15/2026***

**July – July 3 closed**

People in the Building- Counter: 3750  
Circulation- Adults: 2156  
Children: 2330  
DVDS: 407  
Total Circulation All Areas: 6427  
Computers: 269

**August- N/A**

People in the Building- Counter: 3153  
Circulation- Adults: 1846  
Children: 1702

DVDS: 348  
Total Circulation All Areas: 5468  
Computers: 219

### **September– closed Labor Day**

People in the Building- Counter: 3478  
Circulation- Adults: 2009  
Children: 1794  
DVDS: 485  
Total Circulation All Areas: 5752  
Computers: 246

Of interest is the jump in DVD circulation since last September- 2025= 349 circ. , 2026= 485- streaming services are increasing pricing so perhaps that has something to do with this.

**New Staff Member- Finley Chapman started yesterday- October 14, 2026 which was great timing as another staff just went on a two week vacation.**

**Upgraded Website- This holiday weekend- October 13, 2026- our website was upgraded. We still have areas to put back to normal or add to- but managing it is pretty user friendly for Rebecca and I so in some cases that will fall to the web designer- some to Rebecca or I.**

**There were some glitches on Monday – Tuesday – I was able to fix some myself and others were relegated to the web designer.**

**We are going with Constant Contact now for our email blasts- the link to signup should go on the website soon. We left Mail Chimp which had various issues and stopped working for us.**

**Friends had their book sale on Saturday, September 26<sup>th</sup> and netted an incredible 1,575.00! Thank you to all Friends!**

### **Programs September**

**Juvenile: 9 programs 143 Participation**

**Rebecca's scavenger hunt- 128**

**Adults: 11 programs 105 attendance**

### **November Library Spending**

**Adult Books- 2000.00 @ 101 books**  
**Juvenile Books- 1500.00 @ 175 books**  
**YA- 200 @ 15 books**  
**DVD-400 @ 24 DVDS**

**Total- \$4100**

*Prepared by Suzanne Garvey Oct. 10, 2026*

**The Next Meeting of the Seymour Public Library Board of Directors will be on Thursday, November 19, 2026**

Circulations from September of 2026 and 2025 discussed. All totals for this year being 5752 and all totals for last year being 5589- there will be fluctuations in each line item- this month DVDs circs 485- last year circs 349. This month this year 3910 was the circ for only the books- 4031 was for last year. But with magazines, DVDs, books on CD etc- totals this month were higher than last year.

New Employee announced- question on hiring freeze. Eight months was in between the previous employee leaving (March) and this new employee who started October 14.

6. Comments on Director's Monthly Report – Sept. 2026 None other than above

7. Public Comment N/A

### **Old Business**

8. Discussion of upgrades to building, quotes, and possible votes to pay

Alex spoke that the quotes from the other companies for the repair or replacements to the HVAC system were very high. His recommendation was to go with the quotes from Blizzard Mechanical - which would seemingly fix the problem. Discussion and look for the quote amounts.

Alex Danka made a motion to use Blizzard Mechanical to repair HVAC system off the two quotes- Paula Chapla added not to exceed \$25,000.00.

Motion: Alex Danka

Seconded: Gale Banks

Vote 5:0:0 approved

Money to come from the savings account.

### **New Business**

9. Policy for patrons using CT State/DEEP loaned devices- vote

Library director could not print out copies due to printer glitch. Brief discussion of the program and that the laptops are and remain the property of CT State Library.

10. Discussion of outdoor lockers for patron pick up- location on the grounds

Matthies money is already secured for most of this. Location discussed.

Motion made by Alex for the library board to pay for the concrete slab, etc, for the lockers to rest upon.

Motion: Alex Danka  
Seconded: Gale Banks  
Vote 5:0:0 approved

11. Vote on November Spending

Motion to approve: Joyce Koslowski  
Seconded: Jean Uhelsky  
Vote 5:0:0 approved

12. Public Comment

13. Library Board of Directors Group Discussion- Items of Interest & Concern  
Discussion of Alex Decorations- putting up by November 1- Light Contest- Car Convoy

14. Adjournment

Motion to adjourn- 7:08 PM

Next Meeting of the Library Board of Directors Thursday, November 19, 2026 at 6 p.m.

Minutes prepared by Suzanne Garvey October 22, 2026