Town of Seymour
Beautification Commission (SBC)

Thursday, October 15, 2026 7:00 PM

Regular Meeting Minutes

Christopher Willis Conference Room
20 Pine Street 2nd Floor, Seymour, CT 06483

COPY RECEIVED
DATE: 10/30/26
TIME: 12:00PM
TOWN CLERK'S OFFICE

Members Present: Stuart Brannen, Nancy Chucta; Jeff Baryla; Zach Succow
Others: John McKenzie, Land Use Dept. Liaison
Members Absent: JoElle Anderson

1. **Call to Order/Pledge of Allegiance**
   Chairman Stuart Brannen called the meeting to order at 7:02 PM
   All present stood, saluted the flag, and recited the Pledge of Allegiance.

2. **Roll Coll**
   A quorum was established.

3. **Public Comment**
   None present. The board also received no written request for comment.

   Motion by J. Baryla to add to the Agenda 'Review of the Quarterly Report', under New Business. Seconded by N. Chucta. There was no discussion. *Motion passed 4-0.*

   Motion by J. Baryla to add to the Agenda 'Appointments', after Approval of Minutes. Seconded by Z. Succow. There was no discussion. *Motion passed 4-0.*

4. **Approval of Meeting Minutes**
   A. September 17, 2026
   Motion by S. Brannen to approve Sept 17, 2026 regular meeting minutes as presented. Seconded by Z. Succow.
   No further discussion. *Motion passed 4-0.*

5. **Appointments**
   Motion by J. Baryla to appoint Zach Succow to the Rainbow Bridge ad-hoc subcommittee. Seconded by S. Brannen. There was no discussion. *Motion passed 4-0.*

6. **Reports & Correspondence**
   A. Monthly Trail Manager's Report
   There were no questions or comments on the report.

   B. Emails/Letters to Commission
   The board received no emails or letters of correspondence.

7. **Old Business**
   A. Revise and Approve Upcoming Event Schedule
   Baryla (Trail Manager) recommended board members follow the practice of Shelton Trails Committee by holding regular recurring monthly work parties, in an effort to make

it easier for potential volunteers to commit and remember dates. Shelton does 2nd and 4th Saturdays; Baryla suggested 1st and 3rd Saturdays for Seymour. Rain dates would be the following Saturday and additional work parties could be scheduled if needed (spring).

The Commission openly discussed and agreed to adopt the following event schedule:

Sat Oct 17 9:30 AM Work Party - PPG (public)	Sat Oct 24 5:00 PM Annual Sunset / Full Moon Hike (public)	Thurs Oct 29 9:30 AM Trail Restore – FLN (Jeff & Zach, possibly with JoElle)	Sat Oct 31 9:30 AM Work Party – GP Knotweed Mgmt (public)
Sat Nov 7 9:30 AM Work Party – KMF (public)	Sat Nov 21 9:30 AM Work Party – PPG (public)	Sat Dec 5 9:30 AM Work Party – KMF (public)	Sat Dec 19 9:30 AM Work Party – KMF (public)

8. New Business

A. Discussion and Possible Action on 2027 Regular Meeting Schedule

Baryla (Secretary) asked board members how they felt about switching the meeting date to first Thursdays beginning 2027. He mentioned that he, Nancy, and John also attend the Conservation Commission meetings, and having both meetings on the same date can sometimes make for a really long night. Board members and their liaison John all shared their opinions on this suggestion, discussing the pros & cons to meeting on staggered dates. Chairman Brannen proposed changing the start time of the meeting, as well.

Ultimately, the Commission adopted the following regular meeting schedule for 2027:

January 7 6:30 PM	February 4 6:30 PM	March 4 6:30 PM	April 1 6:30 PM
May 6 6:30 PM	June 3 6:30 PM	July 1 6:30 PM	August 5 6:30 PM
September 2 6:30 PM	October 7 6:30 PM	November 4 6:30 PM	December 2 6:30 PM

Motion by J. Baryla to approve the regular 2027 meeting schedule as presented. Seconded by N. Chucta. There was no further discussion. *Motion passed 4-0.*

B. Discussion on New Year's Hike

The board openly discussed the possibility of trying to host another New Year's Hike. Chairman Brannen proposed having it at Fountain Lake again, because of its flat terrain and half-mile length around the lake. All agreed on the location, with a hike start time beginning at 10:00 AM on Friday Jan 1. Rain/Snow date Saturday Jan 2 at the same time.

C. Approval for Trail Manager to replace Map at Keith Mitchell Forest
Baryla (Trail Manager) stated that the map at the trailhead kiosk was last replaced 2 years ago, and it contains outdated information. He asked that the board allow him to update and replace the map at his earliest convenience.

Motion by Z. Succow to approve for the Trail Manager to update and replace the trail map at Keith Mitchell Forest in the Oxford kiosk. Seconded by N. Chucta.
There was no further discussion. *All in favor (4-0).*

D. Review of the Quarterly Report
Commissioners spent some time reviewing and amending the Quarterly Report.
Motion by N. Chucta to accept the Quarterly Report and submit to the Town. Seconded by J. Baryla. There was no further discussion. *Motion passed 4-0.*

9. **Public Comment**
None present from the public.

Chairman Brannen used this time to ask board members for details and updates on some of the topics discussed at the previous two meetings (in his absence). Board filled him in.

10. **Adjournment**
Motion by N. Chucta. Seconded by Z. Succow.
All in favor (4-0). The meeting adjourned at 8:16 PM

Respectfully Submitted,
Jeff Baryla
Secretary/Trail Manager

Seymour Beautification Commission will next meet on Thurs Nov 19 at 7:00 PM.