



Seymour Board of Education

POLICY COMMITTEE MEETING MINUTES

September 14, 2026

Seymour Middle School

6:00 pm

COPY RECEIVED
DATE: 9/18/26
TIME: 11:45 AM
TOWN CLERK'S OFFICE

Committee Members Present: Lori Nespoli
Chris Champagne
Jim Garofolo

Others Present: Dr. Susan Compton
Shannon Levey

I. CALL TO ORDER

A. Pledge of Allegiance – Ms. Nespoli called the meeting to order at 6:10 PM.

II. PUBLIC COMMENT

Public Comment provides the opportunity for the public to make a comment. It is not a dialogue between the Board and the public. Based upon what is heard during Public Comment, the Board may choose to add a topic to the agenda. If questions are posed that the Chairperson is able to answer, those questions may be addressed under the Chairperson's Comments portion of the agenda. The Board will not discuss personnel matters. Comments should be respectful and no longer than 3 minutes in length so that all who wish to comment may have the opportunity to do so. All the public wanting to comment will need to state their name and address for the record prior to addressing the Board.

- Called three times, no comment.

III. DISCUSSION AND POSSIBLE ACTION

A. CABE Policy 5131.6 - Chemical Health Policy for Seymour High School

1. Dr. Compton stated that she wants to approve what is prepared for tonight, 5131.6 to meet the CIAC requirements. However, CABE is going to revise it for us.

MOTION: (Chris Champagne / Jim Garofolo) to send policy 5131.6 to the full board for their approval.

AFFIRMATIVE: Mr. Champagne, Mr. Garofolo, Ms. Nespoli

PASSES: 3-0-0

B. CABE Policy 3542.43 - Meal Charging Policy

1. Dr. Compton recommended adopting this policy, as it incorporates revisions made in August 2025 to ensure compliance. Mr. Champagne asked whether a formal threshold had ever been established for unpaid meal balances. Dr. Compton noted that the district had approximately \$25,000 in unpaid balances last year but anticipated that the amount would be lower this year due to the state providing free breakfast. Mr. Champagne also raised the question of whether a negative balance threshold of \$150 would be appropriate, asking whether that amount might be too high or too low.

MOTION: (Chris Champagne / Jim Garofolo) moved to forward Policy 3542.43 to the



full Board for approval, with Section 1 referencing LINQ and the Seymour Schools Lunch Program, and Section 5 establishing a negative balance threshold of \$150.

DISCUSSION: Mr. Garofalo asked how the policy would be disseminated at the beginning of the school year and on a recurring basis to individuals with outstanding meal balances. Dr. Compton explained that a letter is sent to families reminding them to make a payment and providing information on how to apply for free and reduced-price meals. Mr. Garofalo suggested adding a pop-up notification on the school website referencing the lunch policy.

AFFIRMATIVE: Mr. Champagne, Mr. Garofalo, Ms. Nespoli

PASSES: 3-0-0

IV. REPORTS

- A. Board of Education
 - 1. Chairman Comments
 - 2. Board Member Comments
- B. Superintendent's Report

V. ADJOURNMENT

The meeting was adjourned at 6:30 PM.

Prepared by: Shannon Levey, Board Clerk